

Crann Centre CLG
Annual Report and Audited Financial Statements
for the financial year ended 31 December 2019

Crann Centre CLG

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Crann Centre CLG
REFERENCE AND ADMINISTRATIVE INFORMATION

Directors	Kate Jarvey Elizabeth O Meara (Resigned 18 December 2019) Mary O Grady Caroline Kiely (Resigned 30 April 2019) Arthur Comyn Annette Cotter Vanda Yates (Resigned 30 April 2019) Tadhg Buckley (Appointed 18 December 2019) Brian Coleman (Appointed 30 April 2019) Cleo Yates (Appointed 30 April 2019)
Company Secretary	Annette Cotter (Appointed 1 May 2019) Kate Jarvey (Resigned 1 May 2019)
Charity Number	22096
Charities Regulatory Authority Number	20151928
Company Number	630347
Registered Office and Principal Address	Classis Road Ovens Ballincollig Co. Cork
Auditors	O'Brien Coffey MacSweeney Allman House Tralee Road Killarney Co. Kerry
Bankers	Bank of Ireland Bank Place Mallow Co. Cork Ireland
Solicitors	David J O Meara & Sons Bank Place Mallow Co. Cork

Crann Centre CLG
CHAIRPERSON'S REPORT
for the financial year ended 31 December 2019

Note from our Chair and Founder, Ms Kate Jarvey

On behalf of our team at The Crann Centre, I am pleased to add this note to our Annual Report and Audited Financial Statements.

2019 was an important year for The Crann Centre, we had an opportunity to deliver for some of the stakeholders who have been with the organisation since our founding in 2014. Crucially we rolled out a range of evidenced based, best practice, holistic services linked to the Crann Model of Care. This has meant that an increasing number of children, adults and families have been empowered to live their best lives.

We recruited and developed our core staff team who work closely with a group of therapists and other professionals on developing and delivering high quality services which can have real impact. Our staff have a shared sense of the enormous potential for The Crann Centre to help change people's lives, they are determined that we reach as many people as possible and help create positive outcomes.

I am grateful to our Board members and the members of our Board Sub-Committees who have committed their time, skills and energies to ensuring that The Crann Centre has best practice governance systems and a strategy which guides our work in the coming years. The Board Members bring a diverse range of expert skills and life experience to the work of Crann, which is profoundly appreciated by me and all the Crann Team.

I also wish to acknowledge with profound thanks the support of the Crann Steering Committee. The professional wisdom and guidance from this Committee has been fundamental to the strong development path of the Crann project today.

I am delighted that we brought together a really special group of young people to form the Crann Junior Board. Their energy and enthusiasm is so refreshing, they will make an important contribution to our governance, ensuring that our strategy and planning reflects the voice and aspirations of youth.

On behalf of all of us at The CrannCentre, I want to express a deep gratitude to our funders, The Ruth Lilly Philanthropic Foundation and the members of the Lilly family who have generously supported the organisation. We are grateful to the American Fund for Charities for their stewardship of these funds and for their advice and support. It was a real vote of confidence to receive funding from the Tomar Trust, The National Lottery, The Hospital Saturday Fund and Cork County Council during 2019. We are very grateful that you see the potential in the programmes at The Crann Centre.

Our founding stakeholders are The Cork Spina Bifida & Hydrocephalus Association and The Kerry Spina Bifida & Hydrocephalus Association, during 2019 we had numerous opportunities to strengthen our connections with the adult, children and family members

Crann Centre CLG
CHAIRPERSON'S REPORT

for the financial year ended 31 December 2019

who make such a strong commitment to these two organisations. It is a privilege to have their insight and involvement as we grow our services and supports for them and the people they care about.

I am pleased that during the year we were in a position to strengthen our working relationship with Dr Oliva O Mahony at University Hospital Cork and with both Dr Jane Leonard and Dr Irwin Gill at Temple Street Children's Hospital, we are happy to be supporting their vital work.

One of the real strengths of The Crann Centre is the partnerships which we have developed here in Ireland and internationally. In Ireland we are pleased to work with the departments of Physiotherapy, Occupational Therapy, the Disability Support Service and the Business School at University College Cork, Enable Ireland, The UNESCO Chair at the Institute of Technology Tralee, the team at Spinal Injuries Ireland who share The Crann Centre with us and their colleagues in Dublin, Spina Bifida Hydrocephalus Ireland, The Cork Sports Partnership, The Mid West Spina Bifida and Hydrocephalus Association, The Rebel Wheelers, Muscular Dystrophy Ireland and the Irish Wheelchair Association.

Our Binational collaboration with Riley Children's Hospital Indiana University School of Medicine is very important to the development at Crann. Dr Mary Ciccarelli and Dr Joseph O'Neil and their teams are using their knowledge and experience to support the development of programmes at Crann and on exciting shared initiatives which will help change lives both here and in the United States. We are grateful for the very practical support which we receive from Dr Anke Scheele and John Leen and the world class team at the Swiss Paraplegic Centre in Nottwil, Switzerland. We are grateful too to the Aspen Institute for their support in allowing us to adopt their 2 Generation Model to build our Model of Care.

As Founder and Chair I am excited for the future for The Crann Centre, we have a lot of hard work ahead of us to deliver on our commitments to people who are living with Spina Bifida Hydrocephalus as well as other disabilities and their families, however our progress during 2019 gives me great confidence that we will succeed.

Kate Jarvey
Board Chair & Founder

Note from our Chief Executive, Mr Pdraig Mallon

It was a privilege to be appointed as Chief Executive of The Crann Centre in April 2019. It has been a positive year, working with colleagues and our Board of Directors to build our capacity and introduce a suite of services and supports which our research tells us is having a real impact. It has been really positive to work alongside the adults, children and families who use the services at The Crann Centre, their willingness to engage with the team and the suite of services on offer is positive. Their feedback motivates the team to improve what we do to create better outcomes.

I am very grateful to the people from a wide range of organisations who have willingly supported The Crann Centre and given their expertise, knowledge, and experience so generously in order to help us build capacity and initiate services and supports. It is really energising for the team to see such a level of interest in The Crann Centre and such generosity towards a relatively new organisation from peer organisations, clinicians, academia, and business.

Our underlying emphasis is on creating impact for the people who use our services, their families and in society. We are focused on measuring and reporting this impact to build awareness of The Crann Centre and our services along with making the case for public and private funding for our important work. I am grateful to Mr Anthony Chase and our binational partners in Riley Childrens Hospital Indiana University School of Medicine and Mr Adrian Wistreich in Ireland for their help in building our measurement and evaluation systems. By capturing and collating this data we are building a case for the value of The Crann Centre which we hope will resonate with public and private funders.

I am proud of what our new team are achieving together, the positive culture at The Crann Centre ensures that anyone who engages with us experiences a unique organisation which is destined to have a significant impact

Padraig Mallon
Chief Executive

Crann Centre CLG

DIRECTORS' ANNUAL REPORT

for the financial year ended 31 December 2019

The directors present their Directors' Annual Report, combining the Directors' Report and Trustees' Report, and the audited financial statements for the financial year ended 31 December 2019.

The financial statements are prepared in accordance with the Companies Act 2014, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

The Directors' Report contains the information required to be provided in the Directors' Annual Report under the Statement of Recommended Practice (SORP) guidelines. The directors of the company are also charity trustees for the purpose of charity law and under the company's constitution are known as members of the board of trustees.

In this report the directors of Crann Centre CLG present a summary of its purpose, governance, activities, achievements, and finances for the financial year 2019.

The company is a registered charity and hence the report and results are presented in a form which complies with the requirements of the Companies Act 2014 and, although not obliged to comply with the Statement of Recommended Practice applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), the organisation has implemented its recommendations where relevant in these financial statements.

The company is limited by guarantee not having a share capital.

The Crann Centre provides evidence based, high quality services and supports for people impacted by Spina Bifida Hydrocephalus and other physical disabilities

Our services enable better health and wellbeing for adults, children and their families and empower them to participate in work or education, social activities and in their community leading to an improved quality of life. We are committed to inclusivity, we work to create opportunities, through our services and advocacy, which enable adults, children, and families to participate at all levels and live their best lives.

Our focus is on reaching as many people possible and delivering great outcomes. In order to achieve this outcome, we need to use our resources effectively, focus on quality and build strategic alliances to expand our reach and influence

Mission Statement

Our mission is to implement an evidence based, best practice Model of Care that delivers meaningful outcomes for the children adults and families who use our services and that we continue to empower them throughout the whole of their lives.

Crann Centre CLG
DIRECTORS' ANNUAL REPORT
for the financial year ended 31 December 2019

Our Vision

Our vision is an inclusive partnership which empowers children and adults with Spina Bifida Hydrocephalus and those with physical disabilities along with their families to live their best lives.

Our Values

Integrity: We believe in best practice and gathering evidence to validate our impact.

Courage: We support and promote independence in thought and actions.

Respect: We listen, encourage, and show gratitude for support, ideas, and inputs.

Curiosity: We value learning and exploration by providing reliable, accessible information for persons with a disability and their family.

Family led: Through our services we seek to empower families to live their best lives.

Inclusivity: We promote diversity and value varied cultures, and backgrounds, in our relationships and interactions.

Collaboration: We prioritise collaborations with likeminded individuals and organisations to develop the best services and supports.

Strategy

We have identified 5 strategic priorities that will guide our operations planning and our focus.

1. Build and deliver great services.
2. Expand awareness of The Crann Centre and the important issues for our service users.
3. Generate sufficient sustainable income to secure our future.
4. Strengthen our capacity and sustainability.
5. Build and sustain collaborations which enable delivery of our strategy.

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DIRECTORS' ANNUAL REPORT
for the financial year ended 31 December 2019

Structure, Governance and Management

Structure

The Crann Centre CLG. is governed by a board of directors.

Each year at the Annual General Meeting 2 of the board members elected from the membership retire by rotation and may be eligible for re-election. The process for nominations and voting is laid out in the 'Election Rules' document which is made available to all members.

During 2019 Elizabeth O'Meara and Caroline Kiely stepped down as board members. Brian Coleman, Tadhg Buckley, and Cleo Yates were appointed as new Board members during the year.

Crann Centre CLG
DIRECTORS' ANNUAL REPORT

for the financial year ended 31 December 2019

Composition of the Board and Board Appointment Process

The Board give their time to The Crann Centre on a voluntary basis and receive no remuneration for their work. Out-of-pocket expenses may be reimbursed. There are seven Board members with a diverse range of backgrounds and experience.

The Board members add value to how we plan and deliver our services, our governance, and our culture. Two of the members in addition to their professional backgrounds are parents of children who use the services at The Crann Centre, one members is a solicitor, one member has an audit and finance background, another member works in safeguarding, child and adult protection. The Board Chair has lifelong experience of philanthropy and not for profit organisations. Appointment to the Board and the subcommittees, is managed by the Nominating and Governance Sub-Committee. All new directors are required to go through an induction process.

The Board ensure that the strategy, operations plans, and daily activities are consistent with The Crann Centre's charitable objectives, aims and values. There are clear distinctions between the roles of the Board of Directors, the Chief Executive, and the management team. The Board have delegated responsibility for the operations plans and the day to day running of The Crann Centre to the Chief Executive. The Chief Executive supports the management and staff to deliver the objectives of the strategy. The Chief Executive and the Management team develop policies, strategic plans, and budgets for consideration and approval by the Board, who then monitor the implementation of these plans. The Board of Directors are committed to maintaining high standards of corporate governance.

Work is underway to ensure compliance with the Charities Institute Triple Lock Standard. We are committed to ensuring that our fundraising activity is compliant with the Guidelines for Organisations on Fundraising from the Public. We have invested time and resources to ensure that our Directors Report and Audited Financial Statements are in line with the Charities SORP (Statement of Reporting Practice under FRS102). The Board of Directors and the Chief Executive have fully considered the detail of the Charities Regulator Charities Governance Code. We are confident that will be compliant during 2020 and will be able to report compliance in 2021 as required.

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DIRECTORS' ANNUAL REPORT
for the financial year ended 31 December 2019
The Crann Centre Board Sub- Committees

In addition to the Board of Directors, there are four Board Sub-Committees:

- The Nominating and Governance Sub-Committee
- The Audit Risk and Compliance Sub-Committee
- The Programmes and Research Sub-Committee
- The Fundraising Sub-Committee

The membership of these sub-committees includes at least one Director as well as specialists who are not members of the Board, but who volunteer their expertise to assist the sub-committees on an ongoing basis. Details of these Sub-Committees are set out below

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The Nominating and Governance Sub-Committee

The Nominating and Governance Sub-Committee is focussed on ensuring that The Crann Centre has appropriate systems of governance and control. It is responsible (with the Board Chair) for reviewing the performance of the Chief Executive. The Sub- Committee consists of a minimum of two Board members. The current members are Ms Annette Cotter (Chair) and Mr Arthur Comyn. The Sub-Committee meets at least four times a year in advance of Board meetings. The CEO is in attendance along with members of the management team as required.

The Audit Risk and Compliance Sub-Committee

The Audit Risk and Compliance Sub-Committee monitors and reviews the adequacy, scope and effectiveness of the internal control and compliance systems at The Crann Centre. The Sub- Committee oversees the external audit process and meets with the auditors annually to review the Audited Financial Statements / Directors Report. This Sub- Committee consists of two Board members and an external expert with high level experience in corporate finance. The current members are Mr Brian Coleman (Chair), Ms Cleo Yates and Mr Alan Goggin. The Sub-Committee meets at least four times a year in advance of Board meetings. The CEO is in attendance along with members of the management team as required.

Crann Centre CLG DIRECTORS' ANNUAL REPORT

for the financial year ended 31 December 2019

The Programmes and Research Sub-Committee

The Programmes and Research Sub-Committee reviews the development and delivery of services at The Crann Centre. It also reviews the research agenda to ensure that it is delivering appropriate data and information to support continuous improvement and is evidencing impact. The Sub-Committee consists of at least 1 Board members and a representative of both the Cork Spina Bifida & Hydrocephalus Association (CSBHA) and the Kerry Spina Bifida & Hydrocephalus Association (KSBHA). The Current members are Ms Mary O'Grady (Chair), Ms Valerie Hennessy (CSBHA) and Mr Roy Guerin (KSBHA). The Sub-Committee meets at least four times a year in advance of Board meetings The Chief Executive and Head of Services are in attendance.

The Fundraising Sub-Committee

The Fundraising Sub-Committee is focussed on supporting the effective delivery of the fundraising strategy at The Crann Centre. The Sub-Committee consists of two Board members and members who have experience in fundraising practice or strategy. The Sub-Committee organises and supports fundraising events which engage the public and build the profile of The Crann Centre. The Fundraising Sub-Committee is focused on building capacity to attract Impact Investments and to report to funders as per best practice. The Sub-Committee meets at least four times a year in advance of Board meetings. The current members are Ms Kate Jarvey (Chair), Mr Terry O'Neil (CSBHA) and Ms Erica Keegan (recruitment specialist with an interest in fundraising.). The Chief Executive is in attendance along with members of the management team as required.

Attendance at Board meetings

The Board of Directors met 4 times during 2019, the attendance of current members (who were eligible to attend.) was as follows:

Ms Kate Jarvey Chair:	4/4
Ms Mary O'Grady:	3/4
Ms Annette Cotter, Secretary:	2/4
Mr Arthur Comyn:	2/4
Mr Brian Coleman, Honorary Treasurer;	4/4
Ms Liz O'Meara:	3/4
Ms Cleo Yates:	4/4
Mr Tadhg Buckley	1/1

Review of Activities, Achievements and Performance

Throughout 2019 we continued the important work of building capacity to enable us deliver services in line with our Model of Care. We have moved from 2 part time employees at the beginning of the year to a team of seven at year end. We have paid attention to experience and cultural fit in our recruitment to ensure that the team share a common value set which is focused on relational engagement with all those associated with The Crann Centre.

With the appointment of our Head of Services we were in a position to develop our service plan which we delivered from Q3 2019 onwards. These services have been framed around 6 main themes

1. Health & Continence
2. Independent Living
3. Psychological Support
4. Mobility
5. Social Capital
6. Education

A comprehensive set of holistic services, workshops and activities which support adults, children, and families to live their best lives have been developed for each of the themes. We will continue to evaluate the services to ensure that they are delivering the best outcomes.

In 2019 (our first full year of service delivery) we offered 22 separate workshops, courses, presentations, and group-based activities. In total over 202 people were served - 99 adults and 103 children. Our target for 2020 is that the services and support initiatives will reach over 400 adults, children, and families.

A sample of the outputs and outcomes from the services and activities is set out below.

Isolation and lack of opportunities to connect in social settings is an issue for persons with a disability. Our weekly Adults Meet-Up at The Crann Centre, which helps address these issues, was well attended with membership growing through the year. Participants were supported to develop individual and group goals. A number of workshops were developed focussing on aspects of independent living, life skills and building social capital and resilience.

Crann Centre CLG

DIRECTORS' ANNUAL REPORT

for the financial year ended 31 December 2019

Supporting adults to build their Social Capital is an important element of the Crann Model of Care. We were very pleased to offer an opportunity for Ms Sarah Dullea, a highly skilled beauty therapist who was unable to locate an accessible premises, to locate her business at The Crann Centre. For Ms Dullea, it is an opportunity to work in an environment which fully supports her to operate her business safely and successfully. We were happy that Ms Dullea's move to The Crann Centre was covered extensively in national print and broadcast media.

We were delighted to receive funding from Creative Ireland County Cork Grant Scheme for our Breaking Barriers Theatre Group. Under the direction of Aaron Cowming, we began weekly Saturday morning sessions for children and teens in September 2019. The highlight was a Christmas themed performance which was attended by almost 100 family members and friends of the children and teenagers taking part.

Through our working relationship with Muscular Dystrophy Ireland (MDI) we organised a Halloween Teenage Disco at The Crann Centre for the teenagers who use the services of both organisations. The feedback from the teenagers was positive, their parents were even more positive about the event, their feedback focussed on the uniqueness of the opportunity and how easy it was to engage with Crann.

Working with course creator Paul Ryan we refocussed our Wheelchair Skills Training course for children and adults. To increase capacity, we trained 4 instructors with backgrounds in Occupational Therapy and Physical Therapy who qualified in July 2019. The instructors trained their first class as part of their own training which led to a memorable evening in July when the 4 instructors and their instructors received their qualification certificates from Ms Kate Jarvey (Board Chair) and Mr Cal Healy representing the Tomar Trust whose generous grant supported the delivery of the programme. It was a great lift for the instructors, the participants, and their families to see coverage of the Wheelchair Skills course and graduation in the national media.

Throughout 2019 we delivered Wheelchair Skills Training for a number of adults and children. In follow up surveys, the adults, children, and families reported that the course had greatly improved their mobility and their confidence.

We extended the service to include Did you Look workshops for adults, children, and families. Did you Look is an innovative approach to raising awareness, prevention, and care for pressure sores. These pressure sores can cause serious health issues for wheelchair users of all ages. The feedback from these workshops was very positive with participants reporting that it was the first time that they had an opportunity to discuss and get advice on what was a very real concern for them.

Crann Centre CLG

DIRECTORS' ANNUAL REPORT

for the financial year ended 31 December 2019

Our Model of Care supports the development and maintenance of both positive physical and mental health. We were pleased to offer programmes which support adults, children, and family members to attain and maintain good mental health. Among the programmes delivered during 2019 were A Moment for Me (for parents of children with additional needs), Uniqueness of Difference (a group-based initiative for children). Growing in Confidence (another group-based initiative) which ran for both teenagers and adults with a physical disability. We also offered specialised group facilitation on dealing with grief and loss for adults and a separate group for parents.

Our Teenage Summer Camp at The Crann Centre was very well received by the teenagers and their parents. It provided an excellent opportunity for participants to build their social capital and to expand their horizons with new experiences and new connections.

Amongst the other initiatives launched during the year were First Aid for Parents, one to one health and personal care supports, First Aid for Teenagers.

In 2019 we implemented Salesforce as our Business Information System. This system will ensure that we have ready access to data to help us better support the people who use our services. It will support best practice in data management and compliance. We are grateful to Enclude Technologies for their support with the development and installation. Our system administrator Ms Caroline Kiely and the team at Crann were very happy to have Dr Tadhg Nagle from University College Cork Business School as a mentor for the project. Dr Nagle volunteered his time and expertise to help build our data models and ensure that the system specification met present and future needs.

Risk Management

As an organisation which works with children and vulnerable adults, we know the importance of having a robust approach to identifying and managing risks. Throughout 2019 we invested in a full review and redrawing of a suite of policies and procedures focussing on services for children and adults. These policies, procedures and risk management framework have been externally reviewed to ensure completeness and compliance with best practice.

The Chief Executive reports to the Audit Risk and Compliance Sub-Committee on the day to day management of risks and any changes to the risk ratings for service delivery, funding and finance, governance, and stakeholder engagement.

Performance management.

Responsibility for leadership and management of The Crann Centre's employee team is delegated by the Board to the Chief Executive.

Crann Centre CLG

DIRECTORS' ANNUAL REPORT

for the financial year ended 31 December 2019

The Chief Executive agrees an annual business plan with objectives and targets with the Board of Directors. This business plan has been developed by the management team based on functional plans to achieve the overall strategic objectives of the organisations. The management team agree a set of goals and objectives with each member of their teams. Each team member has a mid-year and year-end review to support them in meeting their objectives. Team members have ongoing opportunities for learning and development.

The Board Chair and the Nominating and Governance Sub-Committee have responsibility for assessing the performance of the Chief Executive

Financial Review

The results for the financial year are set out on page and additional notes are provided showing income and expenditure in greater detail.

Financial Results

At the end of the financial year the company has assets of €265,152 (2018 - €282,951) and liabilities of €265,152 (2018 - €282,951). The net liabilities of the company have increased by €0.

Crann Centre CLG
DIRECTORS' ANNUAL REPORT

for the financial year ended 31 December 2019

Plans for Future Periods

As a result of the work completed in 2019 the organisation has gained significant momentum in service development and delivery, communications and marketing, research and impact measurement, and gathering the resources which will support a step increase in the numbers of children, adults and families whom we can support.

We have a clear and focussed strategy to build our capacity in service delivery, impact measurement, stakeholder engagement, advocacy, communications, and marketing and fundraising to ensure the sustainability of the organisation.

We have a number of active collaborations from whom we can gain knowledge, skills, and experience to support our team in building great services. We have recruited highly experienced personnel whose skills and knowledge will ensure that children, adults, and families have access to highly experienced people with a passion for delivering highly innovative services that can change lives.

We are conscious of how COVID-19 will impact society, the economy and critically how it will impact the people with disabilities and their families who use our services. We are planning for the period post -COVID-19, focussing on adapting our services and supports and how we will engage stakeholders in a new normal where face to face interactions will be more restricted.

Our plans have been to offer our services online and to build a Spina Bifida Hydrocephalus information hub for children, adults and families, clinicians, therapists, and others who offer services and supports.

Our client research clearly indicates that children, adults, and families highly value the services which are delivered at The Crann Centre. We have our proof of concept; this gives us the confidence that by delivering highly accessible services, we will continue to have impact.

Crann Centre CLG
DIRECTORS' ANNUAL REPORT
for the financial year ended 31 December 2019

Directors and Secretary

The directors who served throughout the financial year, except as noted, were as follows:

Kate Jarvey
Elizabeth O Meara (Resigned 18 December 2019)
Mary O Grady
Caroline Kiely (Resigned 30 April 2019)
Arthur Comyn
Annette Cotter
Vanda Yates (Resigned 30 April 2019)
Tadhg Buckley (Appointed 18 December 2019)
Brian Coleman (Appointed 30 April 2019)
Cleo Yates (Appointed 30 April 2019)

The secretaries who served during the financial year were;

Annette Cotter (Appointed 1 May 2019)
Kate Jarvey (Resigned 1 May 2019)

Compliance with Sector-Wide Legislation and Standards

The company engages pro-actively with legislation, standards and codes which are developed for the sector. Crann Centre CLG subscribes to and is compliant with the following:

- The Companies Act 2014
- The Charities SORP (FRS 102)

Auditors

O'Brien Coffey MacSweeney, were appointed auditors by the directors to fill the casual vacancy and they have expressed their willingness to continue in office in accordance with the provisions of section 383(2) of the Companies Act 2014.

Statement on Relevant Audit Information

In accordance with section 330 of the Companies Act 2014, so far as each of the persons who are directors at the time this report is approved are aware, there is no relevant audit information of which the statutory auditors are unaware. The directors have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and they have established that the statutory auditors are aware of that information.

Crann Centre CLG
DIRECTORS' ANNUAL REPORT

for the financial year ended 31 December 2019

Compliance Statement

The directors are responsible for securing the company's compliance with its relevant obligations (compliance with both company and tax law) and with respect to each of the following three items, we confirm that it has/has not been done. We confirm:"

- the existence of a compliance policy statement.
- appropriate arrangements or structures put in place to secure material compliance with the company's relevant obligations.
- a review of such arrangements and structures has taken place during the year

Accounting Records

To ensure that adequate accounting records are kept in accordance with Sections 281 to 285 of the Companies Act 2014, the directors have employed appropriately qualified accounting personnel and have maintained appropriate computerised accounting systems. The accounting records are located at the company's office at Classis Road, Ovens, Ballincollig, Co. Cork.

Approved by the Board of Directors on _____ and signed on its behalf by:

Kate Jarvey
Board Chair

Brian Coleman
Director

Crann Centre CLG

DIRECTORS' RESPONSIBILITIES STATEMENT

for the financial year ended 31 December 2019

The directors are responsible for preparing the financial statements in accordance with applicable Irish law and regulations.

Irish company law requires the directors to prepare financial statements for each financial year. Under the law the directors have elected to prepare the financial statements in accordance with the Companies Act 2014 and FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" issued by the Financial Reporting Council. Under company law, the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the assets, liabilities and financial position of the company as at the financial year end date and of the net income or expenditure of the company for the financial year and otherwise comply with the Companies Act 2014.

In preparing these financial statements, the directors are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Statement of Recommended Practice: Accounting and Reporting by Charities (2015);
- make judgements and estimates that are reasonable and prudent;
- state whether the financial statements have been prepared in accordance with the relevant financial reporting framework, identify those standards, and note the effect and the reasons for any material departure from those standards; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in operation.

The directors confirm that they have complied with the above requirements in preparing the financial statements.

The directors are responsible for ensuring that the company keeps or causes to be kept adequate accounting records which correctly explain and record the transactions of the company, enable at any time the assets, liabilities, financial position and net income or expenditure of the company to be determined with reasonable accuracy, enable them to ensure that the financial statements and the Directors' Annual Report comply with Companies Act 2014 and enable the financial statements to be audited. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the directors are aware:

- there is no relevant audit information (information needed by the company's auditor in connection with preparing the auditor's report) of which the company's auditor is unaware, and
- the directors have taken all the steps that they ought to have taken as directors to make themselves aware of any relevant audit information and to establish that the company's auditor is aware of that information.

Approved by the Board of Directors on _____ and signed on its behalf by:

Kate Jarvey
Board Chair

Brian Coleman
Director

INDEPENDENT AUDITOR'S REPORT to the Members of Crann Centre CLG

Report on the audit of the financial statements

Opinion

We have audited the company financial statements of Crann Centre CLG for the financial year ended 31 December 2019 which comprise the Statement of Financial Activities (incorporating an Income and Expenditure Account), the Balance Sheet, the Statement of Cash Flows and the related notes to the financial statements, including a summary of significant accounting policies set out in note 2. The financial reporting framework that has been applied in their preparation is Irish law and FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with FRS 102.

In our opinion the financial statements:

- give a true and fair view of the assets, liabilities, and financial position of the company as at 31 December 2019 and of its net incoming resources for the financial year then ended;
- have been properly prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", as applied in accordance with the provisions of the Companies Act 2014 and having regard to the Charities SORP; and
- have been properly prepared in accordance with the requirements of the Companies Act 2014.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (Ireland) (ISAs (Ireland)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the company in accordance with ethical requirements that are relevant to our audit of financial statements in Ireland, including the Ethical Standard for Auditors (Ireland) issued by the Irish Auditing and Accounting Supervisory Authority (IAASA), and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which ISAs (Ireland) require us to report to you where:

- the directors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the directors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other Information

The directors are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our Auditor's Report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

INDEPENDENT AUDITOR'S REPORT to the Members of Crann Centre CLG

Opinions on other matters prescribed by the Companies Act 2014

Based solely on the work undertaken in the course of the audit, we report that:

- in our opinion, the information given in the Directors' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- in our opinion, the Directors' Annual Report has been prepared in accordance with the Companies Act 2014.

We have obtained all the information and explanations which we consider necessary for the purposes of our audit.

In our opinion the accounting records of the company were sufficient to permit the financial statements to be readily and properly audited. The financial statements are in agreement with the accounting records.

Matters on which we are required to report by exception

Based on the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified any material misstatements in the Directors' Annual Report. The Companies Act 2014 requires us to report to you if, in our opinion, the disclosures of directors' remuneration and transactions required by sections 305 to 312 of the Act are not made. We have nothing to report in this regard.

Respective responsibilities

Responsibilities of directors for the financial statements

As explained more fully in the Directors' Responsibilities Statement set out on page 20 the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the company or to cease operations, or has no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditor's Report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (Ireland) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

INDEPENDENT AUDITOR'S REPORT to the Members of Crann Centre CLG

Further information regarding the scope of our responsibilities as auditor

As part of an audit in accordance with ISAs (Ireland), we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by directors.
- Conclude on the appropriateness of the directors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our Auditor's Report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our Auditor's Report. However, future events or conditions may cause the company to cease to continue as a going concern.
- Evaluate the overall presentation, structure, and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

The purpose of our audit work and to whom we owe our responsibilities

Our report is made solely to the company's members, as a body, in accordance with Section 391 of the Companies Act 2014. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an Auditor's Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume any responsibility to anyone other than the company and the company's members, as a body, for our audit work, for this report, or for the opinions we have formed.

Timothy O Brien
for and on behalf of
O'BRIEN COFFEY MACSWEENY
Accountants & Statutory Auditors
Allman House
Tralee Road
Killarney
Co. Kerry

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Crann Centre CLG

STATEMENT OF FINANCIAL ACTIVITIES

(Incorporating an Income and Expenditure Account)
for the financial year ended 31 December 2019

	Notes	Unrestricted Funds 2019 €	Restricted Funds 2019 €	Total 2019 €	Unrestricted Funds 2018 €	Total 2018 €
Income						
Donations and legacies	4.1	361,105	-	361,105	2,585	2,585
Charitable activities						
- Grants from governments and other co-funders	4.2	-	31,000	31,000	-	-
Other trading activities	4.3	1,675	-	1,675	-	-
Total income		362,780	31,000	393,780	2,585	2,585
Expenditure						
Charitable activities	5.1	362,780	31,000	393,780	2,585	2,585
Net income/(expenditure)		-	-	-	-	-
Transfers between funds		-	-	-	-	-
Balances carried forward at 31 December 2019		-	-	-	-	-

The Statement of Financial Activities includes all gains and losses recognised in the financial year.
All income and expenditure relate to continuing activities.

Approved by the Board of Directors on _____ and signed on its behalf by:

Kate Jarvey
Board Chair

Brian Coleman
Director

Crann Centre CLG BALANCE SHEET

as at 31 December 2019

	Notes	2019 €	2018 €
Current Assets			
Cash and cash equivalents		265,152	282,951
Creditors: Amounts falling due within one year	9	(28,419)	(498)
Net Current Assets		236,733	282,453
Total Assets less Current Liabilities		236,733	282,453
Deferred Income	12	(236,733)	(282,453)
Net Liabilities		-	-
Funds			
Total funds		-	-

Approved by the Board of Directors on _____ and signed on its behalf by:

Kate Jarvey
Director

Brian Coleman
Director

Crann Centre CLG
STATEMENT OF CASH FLOWS

for the financial year ended 31 December 2019

	Notes	2019 €	2018 €
Cash flows from operating activities		<u> </u>	<u> </u>
		-	-
Movements in working capital:			
Movement in creditors		<u>27,921</u>	<u>498</u>
Cash generated from operations		<u>27,921</u>	<u>498</u>
Cash flows from financing activities		<u>(45,720)</u>	<u>282,453</u>
Net (decrease)/increase in cash and cash equivalents		<u>(17,799)</u>	<u>282,951</u>
Cash and cash equivalents at 1 January 2019		<u>282,951</u>	<u>-</u>
Cash and cash equivalents at 31 December 2019	15	<u><u>265,152</u></u>	<u><u>282,951</u></u>

Crann Centre CLG

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 31 December 2019

1. GENERAL INFORMATION

Crann Centre CLG is a company limited by guarantee incorporated in the Republic of Ireland. The registered office of the company is Classis Road, Ovens, Ballincollig, Co. Cork which is also the principal place of business of the company. The financial statements have been presented in Euro (€) which is also the functional currency of the company.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the charity's financial statements.

Basis of preparation

The financial statements have been prepared on the going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)".

The company has applied the Charities SORP on a voluntary basis as its application is not a requirement of the current regulations for charities registered in the Republic of Ireland. As permitted by the Companies Act 2014, the company has varied the standard formats in that act for the Statement of Financial Activities and the Balance Sheet. Departures from the standard formats, as outlined in the Companies Act 2014, are to comply with the requirements of the Charities SORP and are in compliance with section 4.7, 10.6 and 15.2 of that SORP.

Statement of compliance

The financial statements of the company for the financial year ended 31 December 2019 have been prepared on the going concern basis and in accordance with the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)" and FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

Fund accounting

The following are the categories of funds maintained:

Restricted funds

Restricted funds represent income received which can only be used for particular purposes, as specified by the donors. Such purposes are within the overall objectives of the company.

Unrestricted funds

Unrestricted funds consist of General and Designated funds.

- General funds represent amounts which are expendable at the discretion of the board, in furtherance of the objectives of the company.

- Designated funds comprise unrestricted funds that the board has, at its discretion, set aside for particular purposes. These designations have an administrative purpose only, and do not legally restrict the board's discretion to apply the fund.

Income

Voluntary income or capital is included in the Statement of Financial Activities when the company is legally entitled to it, its financial value can be quantified with reasonable certainty and there is reasonable certainty of its ultimate receipt. Entitlement to legacies is considered established when the company has been notified of a distribution to be made by the executors. Income received in advance of due performance under a contract is accounted for as deferred income until earned. Grants for activities are recognised as income when the related conditions for legal entitlement have been met. All other income is accounted for on an accruals basis.

Crann Centre CLG
NOTES TO THE FINANCIAL STATEMENTS

continued

for the financial year ended 31 December 2019

Expenditure

All resources expended are accounted for on an accrual's basis. Charitable activities include costs of services and grants, support costs and depreciation on related assets. Costs of generating funds similarly include fundraising activities. Non-staff costs not attributed to one category of activity are allocated or apportioned pro-rata to the staffing of the relevant service. Finance, HR, IT, and administrative staff costs are directly attributable to individual activities by objective. Governance costs are those associated with constitutional and statutory requirements.

Cash at bank and in hand

Cash at bank and in hand comprises cash on deposit at banks requiring less than three months' notice of withdrawal.

Taxation

No current or deferred taxation arises as the company has been granted charitable exemption. Irrecoverable valued added tax is expensed as incurred.

Foreign currencies

The financial statements are prepared in Euro (€) which is the functional currency of the charity. Foreign currency transactions are recorded in Euro at the rate ruling on the date of the transaction. Monetary assets and liabilities denominated in foreign currencies are translated into Euro at the balance sheet date. The resulting gains and losses are dealt with in the Statement of Financial Activities.

Pensions

The company operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the company. Annual contributions payable to the company's pension scheme are charged to the income and expenditure account in the period to which they relate

3. PERIOD OF FINANCIAL STATEMENTS

The comparative figures relate to the 5-month period ended 31 December 2018.

4. INCOME

4.1 DONATIONS AND LEGACIES	Unrestricted Funds	Restricted Funds	2019	2018	
	€	€	€	€	
Donations and legacies	<u>361,105</u>	<u>-</u>	<u>361,105</u>	<u>2,585</u>	
4.2 CHARITABLE ACTIVITIES	Unrestricted Funds	Restricted Funds	2019	2018	
	€	€	€	€	
Income from charitable activities	<u>-</u>	<u>31,000</u>	<u>31,000</u>	<u>-</u>	
4.3 OTHER TRADING ACTIVITIES	Unrestricted Funds	Restricted Funds	2019	2018	
	€	€	€	€	
Other trading activities	<u>1,675</u>	<u>-</u>	<u>1,675</u>	<u>-</u>	
5. EXPENDITURE					
5.1 CHARITABLE ACTIVITIES	Direct Costs	Other Costs	Support Costs	2019	2018
	€	€	€	€	€
Expenditure on charitable activities	<u>197,722</u>	<u>83,539</u>	<u>112,519</u>	<u>393,780</u>	<u>2,585</u>

Crann Centre CLG
NOTES TO THE FINANCIAL STATEMENTS

continued

for the financial year ended 31 December 2019

6 SUPPORT COSTS	Charitable Activities €	2019 €	2018 €
Governance costs	42,091	42,091	-
Information technology	14,960	14,960	-
Advertising	3,065	3,065	-
HR (includes allocation of staff salaries)	52,403	52,403	-
	<u>112,519</u>	<u>112,519</u>	<u>-</u>

7. EMPLOYEES AND REMUNERATION

Number of employees

The average number of persons employed (including executive directors) during the financial year was as follows:

	2019 Number	2018 Number
Administration	3	-
Management	1	-
	<u>4</u>	<u>-</u>

The staff costs comprise:

	2019 €	2018 €
Wages and salaries	141,294	-
Social security costs	14,693	-
Pension costs	6,056	-
	<u>162,043</u>	<u>-</u>

8. KEY MANAGEMENT PERSONNEL

There are no employees who received employee benefits (excluding employer pension costs) of more than £60,000 (€70,000) for the reporting period.

Remuneration of the Chief Executive Officer for the year comprised as follows:

	2019 €
Gross Salary & BIK	63,750
Employers pension cont.	1,912

9. CREDITORS	2019 €	2018 €
Amounts falling due within one year		
Trade creditors	5,391	498
Taxation and social security costs (Note 10)	8,338	-
Accruals	14,690	-
	<u>28,419</u>	<u>498</u>

Crann Centre CLG
NOTES TO THE FINANCIAL STATEMENTS

continued

for the financial year ended 31 December 2019

10. TAXATION AND SOCIAL SECURITY	2019	2018
	€	€
Creditors:		
PAYE / PRSI	8,338	-
	<u> </u>	<u> </u>

11. PENSION COSTS - DEFINED CONTRIBUTION

The company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. Pension costs amounted to €6,056 (2018 - €0.00).

12. DEFERRED INCOME	2019	2018
	€	€
At 1 January 2019	282,453	-
(Decrease)/Increase in financial year	(45,720)	282,453
	<u> </u>	<u> </u>
At 31 December 2019	236,733	282,453
	<u> </u>	<u> </u>

	2019
	€
American Fund	232,733
The Hospital Saturday Fund	4,000

13. Funding

Agency	Cork County Council Creative Ireland County Cork Grant Scheme
Purpose of the Grant	This grant was to support the development of the Breaking Barriers Theatre Group at The Crann Centre. It funded the Christmas performance by the children and teenagers who form the theatre group.
Total Fund	
Expenditure	1,000
Fund deferred or due at financial year end	
Received in the financial year	1,000
Capital Grant	Capital Grant
Restriction on use	Breaking Barriers Theatre Group

Crann Centre CLG
NOTES TO THE FINANCIAL STATEMENTS

continued

for the financial year ended 31 December 2019

Funding	The Tomar Trust
Purpose of the Grant	This grant was to support the development and delivery of the Wheelchair Skills course at The Crann Centre. It covered the cost of equipment, the fees for of the course creator and instructors who delivered the programme on a consultancy basis at The Crann Centre.
Total Fund	30,000
Fund deferred or due at financial year end	Nil
Received in the financial year	30,000
Restriction on use	Wheelchair Skills course

Funding	The Hospital Saturday Fund
Purpose of the Grant	This grant was to support the development and delivery of a Pressure Care programme for adults, children, and their parents.
Total Fund	4,000
Fund deferred or due at financial year end	4,000
Received in the financial year	Nil
Restriction on use	Pressure Care programme

14. STATUS

The company is limited by guarantee not having a share capital.

The liability of the members is limited.

Every member of the company undertakes to contribute to the assets of the company in the event of its being wound up while they are members, or within one year thereafter, for the payment of the debts and liabilities of the company contracted before they ceased to be members, and the costs, charges and expenses of winding up, and for the adjustment of the rights of the contributors among themselves, such amount as may be required, not exceeding € 1.

15. CASH AND CASH EQUIVALENTS	2019	2018
	€	€
Cash and bank balances	265,152	282,951

16. POST-BALANCE SHEET EVENTS

With the impact of Covid-19m the centre has been closed for the past while but are confident will open shortly. Plans are in place to develop the services online also.

17. APPROVAL OF FINANCIAL STATEMENTS

The financial statements were approved and authorised for issue by the Board of Directors on

CRANN CENTRE CLG

SUPPLEMENTARY INFORMATION

RELATING TO THE FINANCIAL STATEMENTS

FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2019

NOT COVERED BY THE REPORT OF THE AUDITORS

Crann Centre CLG

SUPPLEMENTARY INFORMATION RELATING TO THE FINANCIAL STATEMENTS

Operating Statement

for the financial year ended 31 December 2019

	2019 €	2018 €
Income		
Donations-The American Fund	360,880	2,585
Other Donations	225	-
Summer Camps	600	-
Fundraising	475	-
Room rental	600	-
Tomar Trust	30,000	-
Breaking Barriers Theatre Group Grant	1,000	-
	<u>393,780</u>	<u>2,585</u>
Expenses		
Wages and salaries	141,294	-
Employer's NI/PRSI contributions	14,693	-
Staff defined contribution pension costs	6,056	-
Rates	75	-
Consumable supplies	258	-
Insurance	5,549	-
Training, classes & Therapy	65,360	-
Light and heat	10,218	497
Cleaning	8,738	877
Repairs and maintenance	27,529	244
Printing, postage, and stationery	7,769	-
Advertising	3,065	-
Telephone	3,476	-
Computer costs	14,960	-
Motor expenses	6,606	-
Legal and professional	9,384	-
Consultancy fees	61,661	885
Auditor's remuneration	4,920	-
Bank charges	120	82
General expenses	477	-
Subscriptions	1,572	-
	<u>393,780</u>	<u>2,585</u>
Net surplus	<u>-</u>	<u>-</u>

